



NORTHERN CARIBBEAN UNIVERSITY

Application for Graduation

(Submission deadlines: Associate candidates – October of 2nd year; Bachelor candidates- March of Junior year/year prior to graduation; Graduate/Post graduate candidates – March of graduation year. Additional information is in the University Bulletin regarding December conferral)

Name _____
First Middle Last

Date _____ Student I.D. # _____ Bulletin _____

Advisor recommending application _____
Name Signature

Proposed Graduation Date _____ Department _____

Major/Emphasis/Concentration _____ Minor (if applicable) _____

Certification being pursued [] Ph.D. [] M.A. [] M.B.A. [] M.Sc. [] M.P.H. [] B.A. [] B.Sc. [] A.A. [] A.Sc

[] Diploma [] Certificate in _____
Degree Title

PRINT your name EXACTLY as you want it to appear on your Degree/Diploma/Certificate

First Middle Last

Please make careful note of the following:

- 1. The responsibility for meeting the requirements for graduation as set out in the Bulletin rests PRIMARILY upon the student.
2. If you plan to graduate in absentia, you must submit a petition to the Academic Board and the letter of approval must be submitted to the Office of University Records at least one (1) month before graduation.
3. Ensure that all transcripts from previous institutions as well as proof of your external passes are in the Office of University Records as least three (3) months before graduation.
4. All graduands are encouraged to participate in the academic processions.
5. There is no marching ceremony for the December conferral of degrees.
6. A gown deposit fee will be charged if regalia is not returned by the specified time following Commencement.
7. Transfer student [] yes [] No
8. The Advisor must attach a copy of the student's profile to this document before submitting it to University Records.

1 The completed and approved application form with the requisite attachment is to be submitted to the University Records Office by the Department within the prescribed time period.

I have read and understand all of the information cited: _____
Student's Signature