

Northern Caribbean University

Graduating Class

Degree Pick-up Procedures

The Administration has made some adjustments in the procedures and schedules in order to facilitate students receiving their degrees and diplomas as early as the second day after graduation. These procedures are applicable when **all** the conditions outlined below are met.

1. If your name is on the list of potential graduates and you have been cleared by Finance and the Records Office by May 31, **(Cleared means: All your grades have been turned in to the Records Office and all your Financial balances have been paid)** you will be eligible to pick up your degree on the second day after graduation. International students will be able to pick up their degrees the second day (Tuesday) after graduation and all others may pick up three days (Wednesday) after.
2. If you are enrolled in classes for the first Summer Session and you complete your classes, receive clearance from Finance and Records within seven (7) work days after the session ends. You will be eligible to pick up your degrees after the first weekend in September.
3. All other students who are cleared after July 6 and did not pick-up degrees on or before September 4 will be able to pick up their degrees after September 10.
4. Graduands who rent gowns must pay for the rental, and return the gowns in the same condition received, before pick up of degrees/diplomas.
5. Students who have not had Financial Clearance will not be able to pick up degrees or diplomas until their bills are paid.

“Working together to make things better”

Northern Caribbean University
Administrative Council
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